



Volunteer Induction Pack Castlebar Celtic FC





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Club Ethos and Philosophy

- The ethos of Castlebar Celtic FC is to provide football to all ages and abilities in a fun and safe environment, while creating a footballing family where all members of our community will feel welcome and are encouraged to participate in our club.
- Castlebar Celtic FC will provide support to the community through the use of our facilities for other organisations and groups in our communities, while also making all teams, supports and visitors welcome in Celtic Park.
- Castlebar Celtic FC will strive to develop players to play at their highest level locally, nationally and internationally, while working within the FAI Player Development Plan.
- Castlebar Celtic FC will generate a sporting environment and atmosphere that encourages players to carry and conduct themselves with integrity, respect, positivity, enjoyment and creativity.





Club Structure and Roles

- **Chairperson/DLP:** Joe McDonald - chairmanccfc@gmail.com - 087-1924100
- **Secretary:** Anthony Stenson - castlebarceltic@gmail.com – 087-3254728
- **Treasurer:** Pat Gavin - pgavin60@gmail.com – 087-6108513
- **Children's Officer:** Aisling O' Reilly - aislingreilly@yahoo.com - 087-9640379
- **Disability Inclusion officer :** Carol O Brien – 087-6297940
- **PRO and Social Media:** Marian Robinson - procastlebarceltic@gmail.com - 087-9603707
- **Teamwear and Equipment Officer:** Joe Feeney - joefeeney1980@gmail.com - 087-6644867
- **Groundsman:** Paul Moran - 089-2343235
- **Registrar:** Pat Naughton - pgnaughton79@gmail.com - 087-7783405
- **Senior match day security officer** - Padraic Cresham 085-8000064
- **Director of football-** Jono Heffernan- 0851354615
- **Club Administrator:** officecastlebarceltic@gmail.com





Club Social Media Policy and Procedures

Social media is an excellent way to promote activities and showcase the success of Castlebar Celtic. It also helps the club communicate with our members and the general public. Members should use social media in a responsible, respectful and friendly manner.

- When using sites such as Facebook, Twitter, or Instagram, volunteers should not post negative comments about referees, opponents, teammates, coaches or any other member of our club or any other club.
- Cyber/online bullying is completely unacceptable and will not be tolerated. Poor behaviour online will be treated as a breach of the Code of Conduct and will be sanctioned.
- If you are representing the club, it is important that your posts convey the same positive spirit as the club ethos would in all of its communications. Be respectful of all individuals, teammates, their races, religions and cultures. How you conduct yourself online not only reflects on you; it also reflects directly on Castlebar Celtic.





Club Policies and Procedures

- Castlebar Celtic FC acknowledges its responsibility to safeguard the welfare of every child and young person who has been entrusted to its care. A child or young person is anyone under the age of 18 engaged in any club football activity.
- We acknowledge that every child or young person who plays or participates in football should be able to take part in an enjoyable and safe environment and be protected from poor practice and abuse.
- Castlebar Celtic FC are committed to working to provide a safe environment for all members. We recognise that this is the responsibility of every adult involved in the club to adhere to this policy.
- All current Castlebar Celtic FC members who are regularly caring for, supervising, training or being in charge of children and young people will be required to complete and gain clearance through the Garda Vetting Process. In addition they will be required to have completed an FAI Child Safeguarding Course.
- It is accepted that The FAI aims to prevent people with a history of relevant and significant offending from having contact with children or young people and the opportunity to influence policies or practice with children or young people. This is to prevent direct sexual or physical harm to children and to minimise the risk of 'grooming' within football.





Club Policies and Procedures

- Castlebar Celtic FC has appointed a Children's Officer. The Children's Officer is the first point of contact for all club members regarding concerns about the welfare of any child or young person.
- The Children's Officer will be familiar with the procedures for referring any concerns. They will also play a proactive role in increasing awareness of respect, poor practice and abuse amongst club members.
- We acknowledge and endorse The FAI's identification of bullying as a category of abuse. Bullying of any kind is not acceptable at our club. If bullying does occur, all players or parents/guardians should be able to tell and know that incidents will be dealt with promptly. Incidents need to be reported to the Children's Officer.
- Safeguarding is everyone's responsibility - if you are worried about a child it is important that you speak to the Designated Liaison Person or Children's Officer promptly.





Club Code of Conduct



Volunteers are constantly in the glare of public attention and are widely recognised as the most important people in the sport. Therefore, there is a considerable onus upon them to speak and act in a manner which promotes all that is good about the game and Castlebar Celtic.

As a volunteer it is expected that you will;

- Strive to set a positive example for younger players and supporters.
- Give maximum effort and strive for the high standards.
- Refrain from using inappropriate language.
- Abide by the laws, rules of the game and of any given competition, both in fact and in spirit.
- Resist any temptation to consume or otherwise imbibe any banned substances.
- Be a role model and show respect the all coaches, officials, supporters, players and visitors.
- Always uphold and promote the good name of the game, Castlebar Celtic and all involved.
- Adhere to the clubs social media policy.





Where to Find

- **Defibrillator** – Externally on front of clubhouse
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- **Corner Flags** – in the equipment room in the portacabin.
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- **Equipment (cones, footballs, bibs)** – in the equipment room in the portacabin.
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- **Keys for dressing rooms, bathrooms etc** – will be supplied.
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- **Medical Equipment/Room** – first room inside the back door of the clubhouse.
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- **Floodlights** – switch in the boiler house.
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- **How to book the pitch/training times** – use code supplied to book online via www.bookapitch.com



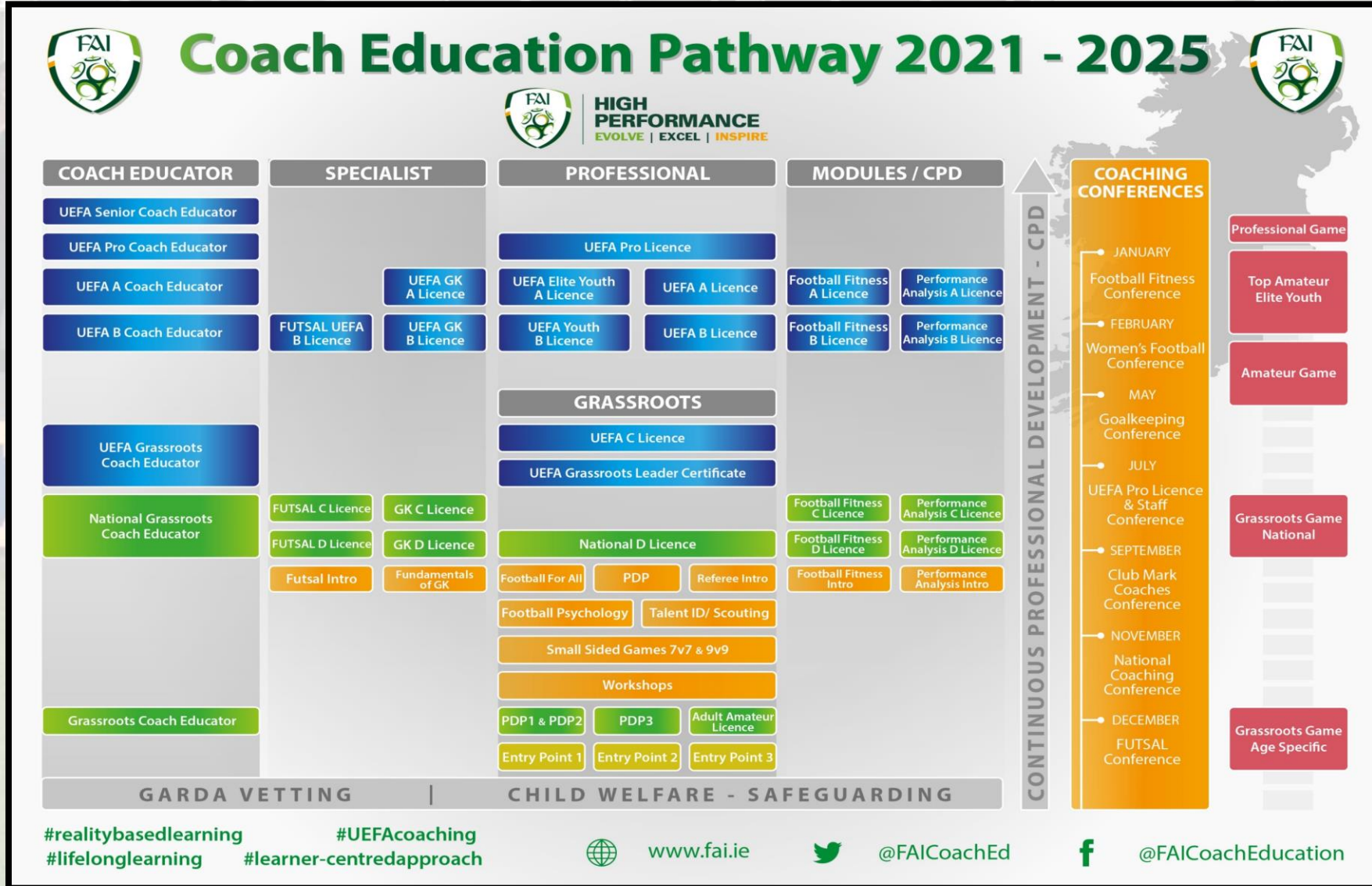


Supports Available from Club

- ***Coach Education*** – The club will provide FAI Grassroots Coach Education Courses in line with your coaching role.
- ***Safeguarding*** – The club will provide Child Safeguarding Courses.
- ***Garda Vetting*** – All volunteers must complete Garda Vetting and will be supported through the process.
- ***Equipment*** – Coaching equipment will be provided.



Supports Available from Club





Supports Available from FAI

- ***Coach Education*** – <https://www.fai.ie/domestic/coach-education/latest>
- ***Safeguarding*** – <https://www.fai.ie/domestic/safeguarding/overview>
- ***Garda Vetting*** – <https://www.fai.ie/domestic/safeguarding/garda-vetting>
- Club Development and Coaching Workshops.
- ***FAI Development Officer*** – Nigel Naughton





Welcome to Castlebar Celtic FC

